



ZONE 1 GUIDELINES AND REGION ASSIGNMENTS 2024-2025

Section 1: Region Information & Expectations

- Zone 1 will be split into 10 regions.
- All coaches are expected to participate in a regional conference call pre-season to determine the regular season show schedule on a date determined by the Region President.
- All Zone 1 show hosts must indicate on the show hosting application how many total rides will be accepted for each show day. The show prize list must match the number of rides as stated on the show hosting application and the database will be reflected to accommodate that specific number of rides. Any changes to this number must be approved by the Zone Administrator prior to the closing date.
- G2803.7 Show entries must be limited to teams within the region during a Region Priority entry period. If additional spots are anticipated, then entries can be opened to teams outside the region in an Out of Region General entry period. The Region Priority entry period and General/Out of Region entry time frames must be stated in the prize list along with the closing date for both.
- Co-hosts will be required to adhere to the same timeline requirement as hosting teams by committing to their dates no later than 60 days before the show per the IEA Rulebook.
- In an effort to continue establishing early communication as a priority and provide viable show opportunities for all members, all returning teams are requested to complete the team, coach, and show hosting applications by August 1st, 2024.

Section 2: Postseason Format

- There will be no more than 12 riders per individual class and no more than 12 teams at Zone Finals.
- Each region is guaranteed 1 spot in both individual classes and the team competition.
- The remaining 2 spots will be distributed by lottery. In order to gain a spot in the lottery, a region must, as of August 1st, 2024, have an approved plan of hosting the number of shows greater than the number of returning teams in their region.
 - Ex: Region 4 has 8 returning teams. During their pre-season meeting they determine as a group they'll host 10 shows this year and submit the list to the Zone Administrator. Region 4 now gets entered into the lottery for an extra allotment.
 - Ex: Region 3 has 9 returning teams. During their pre-season meeting they determine as a group they'll host 7 shows this year and submit the list to the Zone Administrator. Region 3 does not get entered into the lottery for an extra allotment.
- The allotment lottery will be drawn by the Zone Administrator and overseen by the National Steward by November 1st, 2024, or ten business days prior to the first Regional Final competition.
- Only dates approved by the Zone Administrator by August 1st, 2024 for each region will be considered for spots in the lottery. Any shows approved after that date will not count towards the lottery.
- If no regions qualify for entrance into the lottery, the additional spots will be awarded per the method defined in H8504.3.



Section 3: Post Season Dates

- Region Finals- TBD by September 15, 2024, any weekend date between January 4, 2025 and February 23, 2025
- Zone 1 Finals- March 29-30, 2025 at the Eastern States Exposition, West Springfield, MA
- Region Finals must be considered a community effort. All teams and individual riders who qualify to compete are expected to participate in the organization and/or running of the Region Final in some way; including but not limited to providing a facility, schooling riders, show staff, volunteers, and horses.
- All Region Finals must have a makeup date due to weather/extraordinary circumstances to be determined and noted on the Tentative Show Schedule at the same time the initial show date is approved. The makeup date must be after the original show date. Decisions to reschedule ideally are made and communicated no later than close of business day on the Wednesday prior to the show with Zone Administrator approval.
- Zone Finals must be considered a community effort. All teams and individual riders who qualify to compete are expected to participate in the organization or running of the Zone Final in some way; including but not limited to providing a facility, schooling riders, show staff, volunteers, and horses.

Section 4: Fundraising Information/Community Effort Expectation for Post Season Shows

REGIONAL FINALS

- Each region will be responsible for fundraising and support of their own regional finals. All Region Finals are expected to cover their own costs and at least break even financially - profits will be rolled into Zone Final's budget. Approved fundraisers at regular or region shows may be program ad sales, raffles, VIP table sales, t-shirts, scrimmage competitions and clinics, and donations. (G4701 & G2803.10)
- Region Presidents are responsible for producing a positive projected Region Final budget by October 1st, 2024.
- Region Presidents are responsible for securing signed contracts and receipts for any officials/staff/independent contractors for Region Finals by the deadline designated by the Zone Administrator.

ZONE FINALS

- Each Region is responsible for bringing a raffle basket to Zone Finals. (G4701 & G2803.10)
- Box seats will be sold based on size and first-come first-served basis.
- Class sponsorships will be sold for \$400 cash or in-kind.
- All show vendors will be required to sponsor a class with either \$400 cash or in-kind contribution in lieu of a vendor fee.
- Horse Sponsorships will be \$450 cash each which will cover the expense of the horse for the duration of the event.
- The Zone Administrator is responsible for creating a budget with a positive return.