



ZONE 2 GUIDELINES 2024-2025

REGION ASSIGNMENTS (HUNT SEAT):

- Hunt Seat will be split into 9 regions with 6-13 middle school and upper school teams originally assigned.
- Each Hunt Seat region will have an elected Region President.
- Returning teams are expected to complete their membership applications (minimum riders, coach, team, show hosting applications and supporting documents) by August 1, 2024 in an effort to provide viable show hosting and competing opportunities for the region community.
- Each show host will be approved for one (1) show date through August 1, 2024 or until all show hosts have submitted their dates, whichever comes first. After this period, a show host may have second and third dates approved. This promotes fairness for all teams to reasonably fulfill their show hosting obligations.
- There will be three (3) regular season shows maximum per facility or show host to ensure fairness. A fourth show date will require a request with demonstrated need in the region in writing to the Zone Administrator via email from the show host.
- Teams who have prearranged co-hosting dates must also email the Zone Administrator for approval and tracking.
- In an effort to ensure that all Z2 shows garner the attendance needed to run, Saturday and Sunday shows scheduled over the same weekend will only be approved when managed by the same show hosts. Exceptions for legitimate cause might be considered, if petitioned and approved by the Zone Administrator.
- Show hosts are requested to diversify show stewards by utilizing each steward a maximum of once per season per facility.
- When submitting show date requests, event hosts should also include the method of accepting/limiting entries. All shows must use the priority entry method defined in G2803.7 - Show entries must be limited to teams within the region during a Region Priority entry period. If additional spots are anticipated, then entries can be opened to teams outside the region in an Out of Region General entry period. The Region Priority entry period and General/Out of Region entry time frames must be stated in the prize list along with the closing date for both.

POSTSEASON FORMAT:

- There will be no more than 12 riders per individual class and no more than 12 teams at Zone Finals.
- Each region is guaranteed 1 spot in the individual classes and team competition.
- Any remaining spots will be allotted based on rider population in each region as of December 1st each year.

POSTSEASON DATES:

- All entries and payment for Zone Finals must be submitted by the conclusion of their respective regional finals.
- All entries and payment for National Finals must be submitted by the conclusion of Zone 2 Finals.
- All Zone 2 Teams should ideally plan their show schedule to conclude horse showing twenty-one (21) business days before the date established for the IEA Region Finals.
- All Region Finals will commence on a date no later than twenty-one (21) days before the date established for the IEA Zone 2 Finals, giving a snow date option to commence no later than fourteen (14) days before IEA Zone 2 Finals.
- All Zone Finals will be commenced on a date no later than twenty (20) business days before the date established for the IEA National Finals.
- **The dates for Hunt Seat Regional Finals in Zone 2 may range from JANUARY 15, 2025. thru FEBRUARY 23, 2025.**
- **The last available date for Hunt Seat Zone Finals 2025: MARCH 23, 2025**

POST SEASON COMMUNITY EFFORT & FUNDRAISING PROPOSAL:

G8301 Regional Finals must be considered a community effort. All teams and individual riders who qualify to compete are expected to participate in the organization and/or running of the Regional Final in some way; including but not limited to providing a facility, schooling riders, show staff, volunteers, and horses.

The greatest need from the community effort is providing suitable horses. Teams and Individuals participating in **Region Finals** have three options to meet the community effort:

1. Contribute appropriate horses to the event to cover the rides at each level for their qualified competitors (team and Individual). Suggested contribution equates to one (1) horse to cover approximately five (5) rides.
2. Partner with another team that has excess horses to cover the rides for their qualified competitors. Terms to be negotiated between the two parties.
3. Pay a lease fee that will go to the teams or outside sources willing to bring additional horses.

REGIONAL FINALS

- Each region will be responsible for fundraising & support of their own regional finals. All Regional Finals shows are expected to cover their own costs and break even financially - any profits will be rolled into the Zone Finals budget. **Approved fundraisers at regular or region shows may be basket raffles, VIP table sales, t-shirts, and donations.**

- Region Presidents are responsible for submitting their Regional Finals budgets, post season officials and fundraising proposals by December 1st, 2024.
- Region Presidents are responsible for collecting and submitting fully executed Independent Contractor Agreements and W9s for all independent contractors and vendors for their competition by December 15th, 2024.

ZONE FINALS

- Qualifying teams will contribute a basket for the raffle with a minimum value of one hundred dollars (\$100.00).
- **Merchandise Fundraiser- Each region will be given a set amount of Zone 2 items (ex. Scarf, cap, winter hat) to sell throughout the season. The profits will go towards Zone 2 Finals.**
- All teams and regions will be assigned tasks to assist and participate in the running of the Zone 2 Finals weekend.
- **Each region is responsible for securing two (2) Prize Sponsors or one (1) Ribbon Sponsor.**
- All earned money goes into the Zone account for annual expenses, scholarships, emergency funds and the following season's post season.
- **G8401 Zone Finals** must be considered a community effort. All teams and individual riders who qualify to compete are expected to participate in the organization or running of the Zone Final in some way, including but not limited to providing a facility, schooling riders, show staff, volunteers, and horses.
- The greatest need from the community effort is providing suitable horses. Teams and Individuals participating in **Zone Finals** have three options to meet the community effort:
 1. Contribute appropriate horses to the event to cover the rides at each level for their qualified competitors (team and Individual). Suggested contribution equates to one (1) horse to cover approximately five (5) rides.
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