

IEA Zone 5

Region Realignment Plan for 2011-2012 Season

To: IEA National Board of Directors

From: Gwen Arrigon, Zone 5 Director

Date: Final 8/15/11

Background After the 2010-2011 season, it has been determined the zone split worked, but additional growth has required a realignment of borders and new additional regions. Following are the Zone 5 structure plans and guidelines for the 2011-2012 IEA season. This should assist in stimulating growth in Kentucky, Michigan and Illinois as there will be less travel time for new teams if they show within their region only and join early enough to participate in all region shows. This would also allow for more cross region boundaries showing for many teams since each region will be smaller and will have more room to take teams outside their region for regular point shows.

NOTE:

First, we propose to realign Zone 5 as follows...

- **Region 1 will be Northeastern Ohio**, defined as everything East of 77 and North of state route 250.
- **Region 2 will be Eastern and Southeastern Ohio**, defined as everything south and east of 71N until it intersects with state route 30 (being the southern border of region 1); and north/east of OH 270 and state route 33
- **Region 3 will be southwestern Ohio and Kentucky**– defined as everything within 270 in Columbus; west of Columbus (so Hilliard and everything south are in Region 3) over to the Indiana border. This includes southwest Ohio over to Route 33. Region 3 includes all of KY.
- **Region 4 will be Northern Ohio and all of Michigan** – defined as everything west of 77 and north of 270 over to state route 23 and North of state route 30 into Michigan.
- **Region 5 will be Western Ohio** – defined as everything north of region 3 (up to the border of region 4) and west of Columbus and includes all of Indiana.
- **Western Region 1** – will be defined a teams located within the boundaries of Hunt Seat regions 1,2 and 4
- **Western Region 2** – will be defined as teams located within the boundaries of Hunt Seat regions 3 and 5.
- **Saddle Seat** – Will not split into Regions. No additional show fees or back number fees will be charged.

	Region 1
	Andrews Academy
	Andrews Community
H & W	Double Deuce
	Duarte
	Hudson
	Little Glen
	Park Place
W-only	Trademark
	Tuscarawas

Region 1 will be Northeastern Ohio , defined as everything East of 77 and North of state route 250.
Regional President will remain Jeannine Palozzi - Double Deuce Farm
Possible Show Facilities - Andrews Osborne, Lake Erie College, Hudson

	Region 2
W-only	Athens County
	Bookmark
	Brookeside
	Empress
	Fox Ridge
	Maple
	MOV
	Somerville
	Willow Way
	WLDT
	Yinger

Region 2 will be Eastern and Southeastern Ohio , defined as everything south and east of 71N until it intersects with state route 250 (being the southern border of region 1); and north/east of OH 270 and state route 33
Regional President will remain Bev Newton, plus other regional officers
Possible Show Facilities - West Licking, Empress Valley, Stonegate, Otterbein

	Region 3
	Beckett
	CRSET
H & W	Dare
H & W	Double H Cooper
	liberty
	Limerick Lane
	Select
H & W	Sid

Region 3 will be Southwestern Ohio and Kentucky, defined as everything within the 270 in Columbus; west of Columbus (so Hillard and everything south are in Region 3) over to the Indiana border. this includes southwest Ohio over to Rt 33. Region 3 also include all of Kentucky.

Regional President will remain Gretchen Dye

Possible Show Facilities - Beckett Run, Childress Rodgers, Dare, Liberty, Select, Morehead State

	Region 4
	Arcadia
H & W	Equine Differences
	Findlay
W-only	Hancock Horseman
H & W	Hartland
	Hinckley
	Holly Hill
	Laughin (MI)
W-only	Morehead (new team)
	Rain
	Saline
	Stoney
W-only	Whispering Rain
	HPR

Region 4 will be Northern Ohio and all of Michigan – defined as everything west of 77 and north of 270 over to state route 23 and North of state route 30 into Michigan.

Regional President Carolyn Jackson

Possible Show Facilities - Stoney Ridge, Equine Differences, U of Findlay, Saline, Albion College

	region 5
	Ackerer
H & W	Autumn Rose
W-only	Bay Hill
	Cavalier
	Cavallo
	Culver
	Duzan
	Howe Military
	LC-TAG (IN)
	Sylvan
W-only	Walters

Region 5 will be Western Ohio – defined as everything north of region 3 (up to the border of region 4) and west of Columbus and includes all of Indiana

Regional President Beth Puskas

Possible Show Facilities - Cavallo Creek, Culver, Sylvan, Autumn Rose, Ackerer

	Western Information	Hunt Region	western region
	Athens Co	2	1
	Double Deuce	1	1
	EQ Differences	4	1
	Hancock Horseman	4	1
	Hartland	4	1
	Morehead new team OH	4	1
	Trademark	1	1
	Whispering Rain	4	1

Western Region 1 – defined as teams that would fall within the boundaries of Hunt Seat Regions 1, 2 and 4.

Regional President Laura Smith

Possible Show Facilities - Equine Differences, U of Findlay other college or small barn shows for Region 1 only

	Autumn Rose	5	2
	Bay Hill	5	2
	Cooper	3	2
	Dare	3	2
	Sid Griffithn	3	2
	Walters	5	2
	Region 2 totals		

Western Region 2 – defined as teams that would fall within the boundaries of Hunt Seat Regions 3 and 5.

Regional President Debbie Griffith

Possible Show Facilities - Autumn Rose, Dare other college or small barn shows for Region 2 only

ZONE 5 ENTRY GUIDELINES

1. Guaranteed entries Regular Zone 5 point shows must be able to accept *at least 1 rider per division for all teams in that region in accordance with IEA rule 4.D.2.....*
 - a. Providing there is additional room, shows may accept additional entries from regional teams as long as all teams are given the same opportunities for additional entries.
 - b. If there is still room, entries can be extended to teams from outside the region but within Zone 5.
 - c. Space permitting, shows can open entries to teams from outside Zone 5.
 - d. It will be considered to keep all shows hosted by a team within the geographic boundaries of that said region. However with several commercial facilities within close proximity of multiple regions, the possibility to host outside a team's region will be considered. On an individual basis, teams may be allowed to host a show at a facility outside of their regional boundaries and still fulfill their show hosting requirement. This will be determined on a case by case basis and must be in the best interest of the entire region. All show applications for shows OUTSIDE a team's region will have to include a request for this exception. All show dates must be approved by the zone chair as well before submission to the IEA membership office.
2. Qualification for Regionals Individual riders and teams will qualify for Regional Championships under standard IEA qualification guidelines.
 - a. Qualified teams and riders will compete at a Regional Championship show to earn the opportunity to compete at Zones.
 - b. Regionals should be held no later than two weeks prior to Zones. It is also requested all Regular Points shows to be held no later than two weeks prior to Regionals.
 - c. Regional finals will be funded in a similar fashion to zones, \$2 added per ride and set aside for Regional Finals. The maximum allowed entry fee for a regular point show may only be charged to the rider. If the EHC sets their entry fee at the maximum allowed the \$2 regional dues will come from the EHC show profits/budget. Additional funds may be raised for the regional final show through sales of ads etc. Following a regular point show, the EHC will provide an official program to the zone chair within the same time frame as required by the Membership Secretary in the current IEA rulebook. This amount will be paid directly to the Regional president or treasurer and kept in the Regional account. Should there be a counting discrepancy between the zone and official count of the National Membership Secretary, the lower count will be used. All monies collected will be used for the regional championship show. Should any teams from multiple regions co host a regular point show together, the region of the official EHC will be allocated all dues for that show. There will be no \$2 per entry collected for the Regional Championship show itself. However, any national dues per entry as declared in the current IEA rulebook will be required for the Regional Championship show.
3. Qualification for Zones Individuals and teams will qualify for Zone 5 Championships as follows:
 - a. To determine the number of individual and teams showing at the Zone Championship show, the current rule in the official IEA rulebook will be used. Per Rule 4.C.2 below

Zone Finals

 1. Teams and individuals will qualify for Zone finals under the IEA Rule 4.C.3.
 2. There will be no more than 12 riders per class at the Zone Finals and no more than 12 teams at Zone Finals. Rider positions and team positions for Zone Finals will be proportionately divided among the regions of the zone based upon the number of members in each region as determined by IEA membership on December 31st of each year.

4. Further Growth Issues

- a. Once a region reaches fifteen (15) teams a mandatory review to split is required the following year.
- b. A region that was established but has less than three (3) teams registered by November 15 should be absorbed back into existing regions.
- c. Teams will still be required to host / co-host within their regions as is currently required.
- d. See IEA, Rule 2.C.1.e, all hosted/co hosted shows in fulfillment of this rule, must be done WITHIN a team's own region. However, additional shows may be co hosted across regional boundaries...

5. Establishing a Zone Board

- a. A zone board of directors will consist of the zone chair, co-chair (s) and five hunt sea regional presidents, 2 western regional presidents and a western zone co-chair.
- b. Regional presidents will be responsible for sharing zone information with their region's coaches. The board will vote on zone wide matters.
- c. All zone coaches will have access to board meeting minutes and are invited to participate in the annual coaches meeting hosted at zone finals.
- d. Questions and concerns should be directed to 1) regional president and 2) zone chair

6. Zone 5 Structure

- a. Zone 5 will have a Zone Chair that will be elected as per the IEA Rules.
- b. Zone co chair(s) will also be elected and will serve for a 2 year period. 2011-2013 the 2 elected co chairs will be Nancy Arledge and Stephanie Keough. A western cochair will be voted on right away. Regional presidents will also serve 2 year terms. For the 2011-2012 season all currently serving Regional presidents will keep their post. Any new regions formed will have a Regional President selected. Beginning March 2012 all even numbered regions will have an election for another 2 year term president. Beginning March 2013 all odd numbered regions will have a such election. This will then have a rotation of all even regions on even years and all odd regions on odd years to maintain continuity within the Zone and our leadership.
- c. A Zone 5 Board (Z5B) will be formed to make decisions on majority of operations of the Zone. This Board will consist of Chair, CoChair(s), Hunt Seat and Western Regional Presidents. All members will vote, a quorum will be required to pass any new Zone 5 policy. Zone wide meeting will held at the Zone finals. Conference calls will also be called when the Zone 5 Board determines more input is required.
- d. Each season every Region will be responsible for an aspect of the Zone 5 final horse show. Hunt Seat regions for the Hunt Seat Zones, Western regions for the Western Zones. Western regions will need to take on multiple responsibilities. All of this will be done under the guidance of the Zone 5 chair and assistance of the co-chairs as needed. These duties will rotate ahead by one region number each season. It is recommended a brief regional coaches meeting be held at as many shows as possible to keep all teams active and participating the regional responsibility. They will begin in hunt seat region order for the 2011-2012 season as follows.....
 1. Facility procurement and communications. This region will seek out a location for the hunt seat and western zone finals. A budget and date(s) will be provided. Depending on the services provided the final amount agreed upon will be variable. For example college program that includes horses vs commercial facility. The Zone board will have final approval of the venue and will consider parking, stabling, spectator space, hotels, concessions, schooling areas, arena size etc. The Regional President or designated representatives will set up all facility needs for the event such as stall assignments, seating arrangements etc. Multiple options may be presented for consideration. This region will make final recommendation and report to the Zone 5 chair no later than October 1st.

2. Compile Judge names and make recommendations to the Zone Board for final approval. The Regional President will then make the direct contact and arrange for the judge(s) to be hired. Will collect contracts etc. Initial list of names will be provided by November 1st and sent to Zone 5 chair. The ZB will review, make remarks and recommendations. Judges will be hired and contracted no later January 1st.
3. Securing and arranging all hotel needs for the zone show event. Making contact with all accommodations on the selected area. Making blocks of rooms and attempting to secure comped rooms for show staff and officials. This needs to be accomplished and information provided by Jan 1st to the Zone chair for announcement.
4. Arrange for or provide course design for the zone championship show. Qualifications for the course designer must be provided to the Zone board for final approval. An outside professional course designer may be hired at that region's expense if desired. It will be that Regional President's responsibility to make sure all courses meet all industry standards and rules of the IEA and other associations as noted in the IEA rulebook. The number and type of horses provided must also be considered as well as the jumps procured for the event unless this region is willing to provide all jumps and equipment needed for this event. The Zone board will have the opportunity to review the courses and make any suggestions as deemed necessary. Will name designer and report to the Zone 5 chair no later than Feb 1st courses will be made available night before the show for Zone board review.
5. Procure and arrange for all horses needed for the event. A budget will be provided for this. It will be a standard policy for each region to provide an equitable number of horses for the zone shows based on the number of riders and teams that region will be sending to the zone finals show. This Regional President or designated representative will make all of the necessary contacts to each region and horse provider to determine the horses to be provided, suitability and compile the horse descriptions and horse usage lists for operation of the show. Will have a final plan and report to the Zone 5 chair no later than March 1st.

Other possible duties for regions, teams or individuals if there is an interest:

- Making arrangements for the Zone 5 coaches meeting and dinner during the Zone 5 final show weekend.
 - Ribbons and Awards for the zone finals show(s)
 - Hiring Zone final show staff such as EMT, In Gate, Announcer and the like
 - Logo design and promotional item sales such as t shirts etc.
 - Coordinating an exhibitor's party or event
 - Promotion of Zone 5 at other equine events within your region or area
 - Any community service projects our Zones, Regions and members could support and promote.
7. Un rated judges list for regular season point shows in Zone 5. Per Rule 6.B.2-3
"2. A judge not qualified as stated in rule 6.B.1. above may be used only with prior written consent from all Coaches of teams participating in that region. Unless they are on the Region or Zone pre-approved list, a non-licensed judge must be approved every time she/he is to be hired.
3. A pre-approved list of non-licensed judges may be established each year in any Region or Zone. The pre-approved list should be decided prior to the first competition in that Region or Zone. It should be unanimous and reviewed annually. Once on the pre-approved list, the judge may be used without soliciting written approval. Consent from Coaches of teams that join after the approval and publication of the pre-approved list is not required. Only in extra ordinary circumstances should a judge be added to the list during the competition season."

Each region will compile a list of all approved judges that do not qualify as stated in rule 6.B.1 by September 1st .

8. Zone 5 Exhibitor Number Program – new for 2011-2012

All rider members of IEA, Zone 5 will be required to purchase and use an assigned exhibitor number for the entire season to include regular point, regional final and zone final horse shows. Each rider will be assigned one number to be used in hunt seat and/or western. The amount for numbers will be as follows.....\$10 for a randomly assigned number and \$25 for a reserved or requested number (to be awarded on a first come first served basis). All numbers will be 3 digit numbers. An order form will be provided to each team/coach and all orders must be placed as a team with one check. Individual orders and checks will be returned. To allow time to assign and provide numbers, number orders must be received no less than 2 weeks before the first show entry closing date for that team/riders.

9. Duties of a Regional President (Hunt Seat and Western)

- Maintain a regionally approved judge's list in accordance with IEA Rule
- Plan and manage the Regional Championship horse show
- Maintain good and clear communication with all member teams/coaches with in your region.
- Represent your region in all Zone 5 matters.
- Responsible for completion of the Zone 5 Finals Horse Show duties as designated in Guideline 6.d seen above.
- Collect all regional show dues and maintain a checking account for all regional business then make a financial report to the Z5B in July.
- Join in monthly conference call meeting with Z5B
- Over see a regional board should the region have one
- Form a Regionally approved non rated judges list and provide this list to all regional member teams/coaches, the Zone Chair and IEA membership office by Sept 1st.